



Discovery PTSA 2.6.9  
General Membership Minutes Meeting  
September 24, 2019, 6:30-7:30pm  
**\*\* (Approved) \*\***

## Minutes of Meeting

### I. Call to Order

#### A. Pledge of Allegiance

#### B. Establish a quorum

- President, Jillian Born called the meeting to order at 6:35pm. A quorum was present, see attached attendance sheet.

### II. Current Business

#### A. Secretary: Geetanjali Kayal

##### i. Review and approve meeting minutes from May 21, 2019 & June 11, 2019

- Minutes May 21, 2019 and June 11, 2019 meeting were distributed, reviewed and approved as presented. Motion presented by Dana Crossgrove, motion seconded by Ariel Hubbard.

#### B. President: Jillian Born

##### i. Welcome & Board Introductions

- Jillian welcomed the quorum and introduced the board members

##### ii. Back to School Social

- Jillian updated in back to school social, was a great start to new school year, 500 kids RSVP, received great response.

##### iii. Museo Update

- New art curriculum has been introduced this school year, dedicated art teacher has been assigned to the school. First lesson is on September 30<sup>th</sup>. End of year survey to evaluate the program.

##### iv. Consent Agenda

#### a. Mission Statement, Goals, Standing Rules, Code of Conduct

#### b. New Board Members

#### c. New Budget

- Jillian presented the Mission statement, goals, standing rules code of conduct, new board members and the new budget.
- Motion to approve all of the above was present by Ann Gallinger and seconded by Yeon Kim.

#### C. Vice-President: Yeon Kim

##### i. New Curriculum Grant Process

- Yeon Kim presented the new curriculum grant process, this is a more robust process and the grant request will be scored to evaluate the impact it will have on the quality of education for the kids. Nov 1<sup>st</sup> and March 1<sup>st</sup> are the deadline to approve any budget for the grants. There is a separate committee of parents who will be consulted before grant approval. Parent committee is already in place.
- Suggestion: To have a curriculum consultant to make suggestions on how curriculum grants.

D. Treasurers: Mirnali Chaphekar (AR) & Urmila Dhole (AP)

i. Monthly Financial Report

- Monthly financial reports are pending as they have not been prepared yet and will be presented next meeting onwards.

E. Fundraising: Leone Nielson & Matt Winkler

i. Fall Fundraiser

- Fundraiser goal is to raise \$35000 before corporate match.
- Prizes for participation
- Fall fundraiser starts from October 15<sup>th</sup> and ends October 31<sup>st</sup>, it is for 15 days – focused effort rather than spread it over a month.
- Emails reminders will be sent for fundraising activities

F. Programs: Nichole Arras

i. Recap & Upcoming Events

- Coffee and cry was a great event for Kindergarteners.
- Next event coming up is spooky spaghetti – encourage Dad's for participation, info coming soon on PTSA website and social media.

G. Volunteers: Ruoyun Zhen

i. Search for Multicultural Night Chair

- Looking for a chair for multicultural night, spread the word to parents who can chair this event, if no one is identified the event might need to be postponed or cancelled.

H. Communications : Lisa Reeder

- Short and subtle newsletter are sent out once a month.
- One of emails for special events
- Fall fundraiser email going out daily.
- Social media presence increased- Instagram and FB.

I. Membership: Dana Crossgrove

- Our goal is 100% membership, which means 1 PTSA member for each kid. We are around 45% currently.
- 30 families have sponsored for staff membership.
- 25 more sponsorship needed to sponsor all the staff.

J. Advocacy/Legislative & Watch D.O.G.S: Matt Winkler

- More participation from dads in volunteering at schools.
- They need to be approved volunteers.

III. Special Report

A. Guest Speaker: Kathy Keegan - Discovery Principal

- Principal Kathy introduced herself.
- Smooth start of school despite construction.
- New soft start procedure.
- Positive feeling in the building.

Staff building positive relationships:

- Practicing expected behaviors and reinforcing.
- Playground tours.
- Lunchroom expectations.
- Student ambassadors.
- Kathy was present in every classroom in first two days of school.
- Visited every classroom and read books in first two weeks of school.

New PBSES incentives;

- Coins/tokens

- Extraordinary Eagle

Teachers are diving into curriculum and assessing students

Updates on school staff:

- Over 70 staff members
- 10 new and new to us teachers
- 3 new paras

School wide focus for this year

- Baseball theme
- Literacy, PBSES, Equity
- LID- teachers college

Construction updates: Construction is slowing down.

Punch list to continue through summer.

B. Issaquah Schools Foundation Rep.: Matt Coyne

IV. Questions/Discussion

V. Adjourn

Meeting adjourned by Jillian Born at 7:31PM.

Minutes submitted by Geetanjali Kayal, Discovery PTSA Secretary.