

**Discovery Elementary School PTSA 2.6.9**  
**General Membership Minutes**  
**September 29, 2015**  
**Approved**

**In Attendance**

Attendance sheet is on file as an attachment to September 29, 2015 General Membership minutes in the PTSA General Meeting Agenda and Minutes 2015-2016 binder.

**Quorum was present. Location: Discovery Elementary Library**

**Call to order/Pledge of Allegiance** - Meeting was called to order by Hollie Smith at 7:08pm.

**Review of Minutes**

Review and approve the minutes from May 12, 2015 General Membership meetings and recorded as presented. Jenn Rankin motioned to approve, Mari Stevens seconds. Minutes approved.

**Reports**

**President's Report – Hollie Smith**

- Welcome to everyone & thank you for coming.

**VP Membership Report – Rohit Puri**

- PTSA Membership update:
  - 502 Registered Students – 516 members
  - 30 Staff – 32 members

**Secretary's Report – Veronica Winkler**

- Introduction, nothing to report.

**Treasurer's Report – Shana Jukes & Cary Wade**

- Introductions
- The year end financial review was conducted as required.
- The 2015-2016 budget was approved.

**VP of Programs – Melissa Jewell**

- Back to school BBQ was a success. Next event is Taste of Discovery – families are invited to prepare a food item to bring to share. It is great if the food can be representative of your culture. November 4<sup>th</sup>, 2015.

**VP of Volunteers – Sarah Manningsmith**

- Introduction. We are looking for a few chairs this year:
  - Family Fun Night
  - Spirit Wear
  - Spelling Bee

- Legislative Rep (meeting October 24, 2015 in Olympia)
  - We can send 8 delegates if you are interested or know someone that is interested in attending. Contact Hollie Smith if you would like to go.

### **VP of Communications – Jen Rose**

- Introduction – responsible for sending out emails, newsletters and updating the Facebook page.

### **VP of Fundraising – Alisha Brummett**

- Fun Run was kicked off this past Monday. It will take place on October 7<sup>th</sup>. We are looking for volunteers to count laps on the day.
- Seahawks cups are for sale we have 71 left – you can order on the PTSA website.
- Sounders game – 24 tickets sold. October 9<sup>th</sup> is the cutoff date. Game is on October 25<sup>th</sup> at 4pm.

### **Principal's Report - Marti Shefveland**

- Thank you to our PTSA members for volunteering and making Discovery a great place to be.
- One of my goals was to bring stability and calm to the school. The staff have been amazing to help achieve this. It is important to create a calm and thriving environment here at Discovery.
- Testing scores were good. Staff were very pleased with the results.
- Held our first staff leadership meeting – monthly meeting with representation from each grade.
- Positive Behavior Emotional Support – goal is to promote positive behavior in the school. We have been training the staff. Each ISD school has a 0.5 staff member to support this new initiative and to train the staff and provide them with appropriate tools.

### **Teacher Representative – Kim Hand**

- Next year there will be a new Math Curriculum. The process started last March 2015. Teachers and parents were asked for input. The reason is to better align to the Common Core. Three teachers at Discovery are field testing the new curriculum. 30 teachers K-5 are testing the curriculum in the ISD. The team will be meeting in November and make recommendations for the new curriculum. Parents and community will be able to provide input in the spring at the ISD office. Recommendations will be brought to the school board for approval and implementation for September 2016.
- PBSC – building up community is the focus. Be Kind with Josh will be continued to be used here. CARES has been eliminated and our school wide expectations are now:
  - Be Safe, Be Kind, Be Responsible.
 We have made this language consistent in all the classrooms and across all the grade levels.

### **Current Business**

- Election of President - Rohit Puri opening the floor to nominations for PTSA President. Mari Stevens nominates Hollie Smith. There were no other candidates nominated. Quorum was present and nomination was approved.
- 2015-2016 Goals – Discussion around how measureable are these goals? Suggestions were made to send out a survey before Memorial Day from PTSA to all families asking for feedback on the events of the past year to see if we need to make changes.
  - Sarah Manningsmith motioned to approve the goals as presented and Shana Jukes seconded the approval.
- 2015-2016 PTSA Final Budget
  - 3 laptop carts with 20 laptops on each were purchased and will be arriving soon. These will be used while the computer lab is in use during testing periods.

- We provide funding for teacher classroom supplies in addition to any teacher grant requests. Our priority is to spend money that our current students will benefit from. Anything over \$500 must be voted on by the General Membership so we encourage you to continue coming to the PTSA Membership meetings.
- 2015-2016 Standing Rules
  - vote to change the NSF check fee from \$10 to \$12 due to an increase in bank fees. 27 voted yes.
  - Sarah Manningsmith moved to approve the Standing Rules, all agreed.
- 2015-2016 PTSA Calendar was presented.

## **New Business**

- Meg Sloan – co-chairing Library Volunteers with Sarah Manningsmith. We need more volunteers and encourage you to come in for 30 minutes per week and support Literacy at Discovery.
- Q&A from Marti Shefveland
  - Shared with us similarities and differences between Discovery and her previous school.
  - Parent requested help for new parents navigating the school as well as the district and testing, etc.
  - Parent concerned about the stress around testing – Dean of Students will be overseeing the testing but a calendar will be established at the start of the year. Principal has started to talk to the staff about planning on how to shorten the testing period and make the whole experience less stressful.

## **Dates to Remember**

- Spirit Week - September 28-October 2
- Fun Run – October 7 (during school hours)
- Legislative Assembly - October 24, 2015
- Sounders Night – October 25 at 4:00pm
- Taste of Discovery - November 4 at 6:00pm

Meeting adjourned 7:58pm

Minutes submitted by Veronica Winkler, Discovery PTSA Secretary.