

**Discovery Elementary School PTSA 2.6.9  
General Membership Minutes  
5/21/13  
Unapproved**

**In Attendance**

Attendance sheet is on file as an attachment to 5/21/13 General Membership minutes in the PTSA 2.6.9 General Meeting Agenda and Minutes 2012-2013 binder.

**Quorum was present.**

**Location: Discovery Elementary Library**

**Call to order/Pledge of Allegiance**

Meeting was called to order by Lynne Hickman at 7:04pm.

**Review of Minutes**

Reviewed and approved the minutes from 3/12/13 General Membership meeting. Motion made by Juliet Dixon to approve the 3/12/13 minutes and the motion was seconded by Susan Peters. Vote taken, motion approved.

**Reports**

**President's Report - Lynne Hickman**

- **PTSA Convention** - five PTSA board members attended the Washington State PTA Convention and met PTSA training requirement
- **Reflections** - four Discovery finalist went to all the way to state

**Vice President's Report - Dee Camp**

- **Membership** - final PTSA membership 474.

**Secretary's Report - Ruth Chin**

- No report.

**Treasurer's Report - Caarin Hilliker**

- Monthly report reviewed
- Art Show -\$5200 raised
- Proposed 2013-2014 Budget reviewed. A motion was made for the ISF (Issaquah School Foundation) donation to be split into two line items, one for fall and one for spring.

"I make a motion that we split the ISF donation into two line items for the ISF donations; one for Fall and one for Spring of equal amounts" by Shelley Russell. Motion was seconded by Mari Stevens. Vote taken, motion approved.

"I make a motion that we approve the 2013-2014 proposed budget as amended by Shelly Russell" by Susan Peters. Motion was seconded by Jenn Rankin. Vote taken, motion approved.

## **VP of Programs - Juliet Dixon & Susan Peters**

### **Open PTSA Chair Positions – see Juliet Dixon for list:**

- Caring through Sharing
- Destination Imagination – Monika Kannadaguli would like to coach and not do admin work. If she has support she will take on the chair position.
- Food and Beverage Committee
- Eager Reader - 1 position available
- Popcorn
- Talent show
- Science Fair
- 5<sup>th</sup> Grade Party
- **Walkathon** - critical that this position be filled before the end of this year's term

\*Send list to teachers to have them put this information into their class newsletter

## **Parent Ed - Mari Stevens**

- Thursday May 30, 2013 -How to Motivate Kids Inside and Out.
- Next school year parent education will be at the tail end of the general membership meeting

## **Principal's Report - Tera Coyle**

- **McTeacher Night** - last year McTeacher funds were used to purchase new math materials -white boards and templates. The white boards are used for math and other subjects. Event to be held May 29<sup>th</sup> 5-8pm at Sammamish McDonalds. Teachers will take and fill orders and help out in the play area. The proceeds are donated to the PTSA and used for refurbishment of supplies.
- **EVP (electronic verification process)** – school information forms will go electronic. Parents will go through a checklist of different items online. Print off forms and bring them in on Taking Care of Business day to receive teacher card.

## **Teacher Representative - Kim Hand**

- Teacher Appreciation feedback – teachers liked the appreciation strips of compliments. Personal things mean more to the teachers. They enjoyed the room decorations and revolving gift cards.

## New Business

- **5<sup>th</sup> grade party** - afterschool till 6pm. Kristi Jenkins the chair
- **EPI school supplies online and home delivery** - \$3000 in sales already for school supplies
- **Discovery/PTSA Summer mailing** - very light mailing: Discovery Spirit Wear and emergency kit Ziploc
- **PTSA online survey** - eight question survey will be sent out to the whole school, not just PTSA members. Survey will be sent out on 5/28 and will remain open till 6/11.
- **Elect board positions**  
Vice President - Caarin Hilliker  
Co-Treasurers - Dee Camp and Ruth Chin  
Secretary - Sarah Manningsmith

“I make a motion to approve the new appointed positions as presented. For the office of Vice President Caarin Hilliker. For the office of Co-Treasurers Dee Camp and Ruth Chin and for office of Secretary Sarah Manningsmith” by Juliet Dixon. Motion was seconded by Susan Peters. Vote taken, motion approved.

- **Additional grant request**

- **Tera Coyle**

- 1<sup>st</sup> grant request - Headlamps for the teachers when power goes out. Three headlamps for \$9.99 at Costco. 20 sets will be purchased for an approximate total of \$200.
    - 2<sup>nd</sup> grant request - CIP (continuous improvement plan) on literacy to improve reading score (especially boys). Test scores show that boys are lagging behind the girls. Tera is purchasing \$15,000 of Level 1 & 2 books, but she needs a way to store those books. Tera is asking for a grant for book carts. One book cart for every grade level including ECE. Approximate cost is \$300/each. Total price is just under \$3000
    - 3<sup>rd</sup> grant request - get more supplies/resources for the BART (Behavioral Autism Research Team) closet. Overlays to help with reading support. Tera would like to purchase the complete assessment kit of colored 96 overlays. The cost is around \$495 with shipping.

- **Carol Best**

- CIP(continuous improvement plan) support reading and school wide positive behavior 4 day workshop for 5 staff members- 2 days in August and 2 follow up sessions one in October and one in November. Teachers will work with experts to get plan set. Cost is \$2500.

“I make a motion that we release the funds if available for the board to be able to approve additional grants as presented this evening” by Shelly Russell. Motion was seconded by Juliet Dixon. Vote taken, motion approved.

- **PTSA Calendar reviewed** -See attached calendar for new dates. PTSA General Member meetings will be reduced from five to three meetings: September, March and May. The PTSA will move to have a nominating committee in place by the September General Member meeting. Family Literacy Night will take place the 1<sup>st</sup> week of October so that parents can practice skills with children.

**Other concerns**

- Moniaka Kannudugali - Two residential construction projects along 228<sup>th</sup>: 120+ housing development and 20-30 condominium unit (for Habitat for Humanity). Concern for the safety of the kids walking to Discovery if a new road is built along 228<sup>th</sup> and 20th just up the hill from Discovery.

Meeting adjourned 8:39pm