**Discovery Elementary PTSA 2.6.9 General Membership Meeting Minutes**

**September 25th, 2018, 7:00pm, Discovery Elementary Library**

**\*\*Not Approved\*\***

1. Call to Order/Pledge of Allegiance

Noreen Awan, President, called the meeting to order at 7:04pm. A quorum was present.

1. Reports: Current Business
2. Secretary: Dana Crossgrove
	1. Minutes from May 22nd, 2018 General Membership Meeting were distributed, reviewed and approved as presented.
3. President: Noreen Awan
	1. Welcome and introduction of board members. Explain the process and what is typically discussed at these meetings.
	2. Approval of PTSA Documents:
		1. Mission – No changes. See attached
		2. Goals – See attached
		3. Standing Rules – No changes. See attached
		4. Code of Conduct – No changes. See attached
	3. Election of open board positions – Susan Su has been nominated for the office of Treasurer: Accounts Payable.  Hina Shamim has been nominated for the office of Co-VP of Programs and Volunteers. Since we have only one candidate nominated for each office, a membership vote is not required and candidates were considered elected.
4. Vice President: Matt Winkler
	1. Watch D.O.G.S – Dads of Great Students. Get more male father figures into the school. Communication going out now. Challenge every family to volunteer once! No pressure, Matt will help get you set up in the classroom, recess, etc.
	2. Teacher Favorites – Being compiled now. Will load these to website so parents can utilize for teacher gifts to ensure it’s something they like.
5. Treasurer Reports – Alice Hsu (A/R) and Susan Su (A/P)
	1. Review of current financial report, income and expense. See attached.
	2. Grant requests – Holly Vance presented a grant request to bring in YMCA Play EVERYDAY for enhanced recess play rain or shine. There were two options discussed. Option 1 for $6975 covering 1st recess for 3 days/week was voted on by membership and passed 21-3.
6. Programs: Hina Shamim
	1. Bus Greeters and lunchroom helpers were a great help in first 2 weeks.
7. Fundraising – Jillian Born
	1. Fall Fundraiser – Goal is $30k. “Fill the Pumpkin” to simply raise money w/o activity required. Starts October 1st.
	2. Passive Fundraising – Sounders game discounted tickets, Karate West parents night, Chuck’E’Cheese coming next month. More coming every month so look for flyers. Reminder to submit your Corporate Matching.
8. Communications – Tina Anderson
	1. Newsletter goes out every Tuesday. Must be a PTSA member in order to receive this so please sign up for membership.
9. Membership – Teresa Bright
	1. Currently at 73% membership towards goal of 100%. Not bad for first of the school year, but need to communicate more.
10. ISF Rep – Matt Coyne
	1. October 5th – Honk and Wave @ Discovery. Matt and Noreen will help out and Marti will help get the word out.
	2. Dine in for Kids – First Wednesday every month, restaurant donates portion of funds. Like the ISF Facebook page to get notified about these. October is The Ram in Issaquah Highlands.
11. Special Reports: Principal Update, Marti Shefveland
	1. Covered key goals and focus areas the staff is working on: Cultural Competency. STEMifying the curriculum. PBSES. Core academic competencies like reading, writing, math.
	2. 5th grade camp is in 2 weeks. Focuses on outdoor education, leadership, etc. Going to Camp Coleman which is a YMCA camp.
	3. Construction update. Thanks for dealing with the inconveniences and appreciate everyone’s flexibility.
12. Dates to Remember
	1. Spiritweek – October 1st-5th
	2. Fall Fundraiser - Starts October 1st and runs through October 31st
	3. Multi Cultural Night – November 7th
	4. Next General Membership Meeting -

Meeting adjourned at 8:14pm. Minutes submitted by Dana Crossgrove, Discovery PTSA Secretary.