

Discovery PTSA Curriculum Grant Application

Discovery PTSA's mission is to enhance the educational experience of children and their families by working in partnership with teachers, educational staff and local community. The purpose of the PTSA Curriculum Grant is to provide additional resources for Discovery Staff to enhance educational opportunities for the students. Grants are awarded by a majority decision of the PTSA Board and are based upon an evaluation process including the grant's fit with the PTSA mission, availability of funds, need, sustainability, and number of students impacted by the grant request. All requested materials will remain the property of Discovery Elementary School. All checks will be written to Discovery Elementary per school district requirements, unless otherwise stated with an explanation.

Grant Request Deadlines: October 31st January 31st April 30th

All grants will be reviewed in the month following the requested deadline.

Curriculum Grant Application:

Teacher Name: _____

Phone # / Email: _____

Name of Item / Program: _____

Grade and Number of Students targeted: _____

Breakdown of all costs (items, sales tax, shipping, etc.): _____

Project Description: Discuss the goals of the project and its relationship to curriculum. How will students benefit and how will it enrich the education process? (Please attach an additional typed page.)

Equipment and Materials: Describe equipment and materials necessary to conduct the project – specify which equipment is currently available versus what needs to be purchased. (Please attach an additional typed page.)

Budget: Specify and itemize the funding request and describe how the funds will be used (supplies, services). List any other funding sources (student paid portion, district funds, and other grants). If this grant was funded by other sources in the past please list those sources. (Please attach an additional typed page.)

Other information: Describe how the program will be measured and how the results will be communicated to the PTSA. Include other details in the funding consideration, such as ongoing maintenance of property, timeline, contacts or referrals. Emails from teachers who are also interested are always helpful. (Please attach an additional typed page.)

Teacher Signature

Principal Signature

Please turn in all grant requests to the AP-treasurer's folder in the PTSA drawer in the workroom.

If you have any questions, email:

Noreen Awan, PTSA President, nawan18@yahoo.ca

Teresa Bright, PTSA AP-Treasurer, stellandlivi@gmail.com

Discovery Elementary PTSA action: Approved / Declined

Approval Date:

Amount:

Check #:

Date:

Treasurer's Initials: